## RISA Programme Concept Note Application Template

**1. Section One: Organisation Profile**

Please complete this section with details of the lead implementing organisation. If the information is not accurate, the application may be delayed.

**Government Departments, ministries and agencies cannot receive direct funding but are eligible for technical assistance from an implementer selected by the Fund Manager.**

1. Organisation legal name:

*Enter text here*

1. Physical Address:

*Enter text here*

1. Point of Contact Details

*Full Name:*

*Title/ Role in the organisation:*

*Telephone Number:*

*E-mail address:*

1. Organisation website.

*Enter text here*

1. Country of registration.

*Enter text here*

1. Business registration/Charity number.

*Enter text here*

1. Year of establishment.

*Enter text here*

1. Type of organisation (Select one)

*Enter text here*

* *International and National Universities*
* *International and National NGOs*
* *Research Institutions*
* *Think Tanks*
* *Private Sector Organisations*
* *Other*

**2. Section Two: Concept Note Application**

1. Project Title: (Should not exceed three sentences.)

*Enter text here*

1. Project Implementation Period (The maximum length of implementation is 15 months. The project period of performance is no later than 31 December 2023.)

*Enter text here*

1. RISA Fund Objective and Sector

*Enter text here*

1. Which RISA country or countries will this project work in? Enter all that apply.

*Enter text here*

1. Which of the following ecosystem strengthening goals does this project aim to address?

* Building informed human capital through the enhancement of research and innovation skills
* Ensuring accessibility of finance for innovation processes and strengthening national research funding capacity
* Establishing supportive research and innovation infrastructure
* Creating enabling national research policy and regulation alongside national science, technology and innovation (STI) policy and regulation
* Nurturing a culture supportive of research, innovation, and entrepreneurship
* Supporting coordinated networking assets that enable productive interconnectivity among various research and innovation stakeholders
* Embedding gender equality and social inclusion (GESI) at the centre of ecosystem governance and participation.
* Creating smoother pathways to scale up research diffusion and specific innovations
* Mobilising a collective research and innovation ecosystem approach to address a particular development challenge
* Supporting the development of effective research incentives for government stakeholders, research institutions, and researchers
* Building a framework for assurance and enhancement of research quality, uptake and impact

*Enter text here*

1. Alignment to RISA Fund Programme Objectives: Please describe how your proposed project will address the RISA Objectives (A, B or C) and ecosystem strengthening goal(s) that you have selected above (Maximum 500 Words).
2. Who will be the likely key local partners, suppliers, and stakeholders for this project? Please list any specific organisations and if these beneficiaries and partners or potential suppliers are already in place. (Maximum 300 words)

*Enter text here*

1. What interventions/activities will the project fund? (Maximum 600 words).

*Enter text here*

1. How will the project be delivered - describe how the team will work together to deliver the project, including the management structure for the team, and example(s) of previous work where members of the team have had key roles in the delivery of complex and highly collaborative initiatives. (Maximum 200 words)

*Enter text here*

1. Describe how the project aims to collaborate with existing local (national) or regional organisations or institutions to foster research and innovation system strengthening. (Maximum 200 words)

*Enter text here*

1. Describe how the project will ensure that there is a clear pathway to development benefits and pay sufficient consideration to gender and social inclusion. (Maximum 150 words)

*Enter text here*

1. Describe how the project integrates learning in its design, including examples of building relationships in a promising local ecosystem, deepening the programme’s understanding of ecosystem strengthening and increasing understanding of the relationship between the research and innovation ecosystems. (Maximum 150 words)

*Enter text here*

1. Please provide examples of three similar projects that your organisation has implemented.

*Enter text here*

**3. Section Three: Project Budget**

1. Please provide a cost estimate for the project. The expected project budget should range from a recommended minimum of £100,000 to no higher than £300,000. (Applicants are encouraged to provide realistic budgets that are well rationalised against their project duration and activities) Pick one from below

* £100,000 - £ 150,000
* £150,000 - £ 200,000
* £200,000 - £ 250,000
* £250,000 - £ 300,000

*Enter specific budget amount here*

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